

No.SNIST/ADMN/TS- / 2018

Date: 22-02-2018

APPOINTMENT ORDER

Sub:- Establishment – SNIST – Appointment as Associate Professor Orders issued – Reg.
Ref:- Your application for the above post.

In pursuance of the recommendations of Selection Committee constituted by SNIST, you are hereby appointed as Associate Professor in the Department of Electronics and Communication Engineering. Following are the governing conditions to your appointment order :

1. You will be paid a basic salary of Rs.12000/- P.M. in the pay scale of Rs. 12000-420-18300 as per D.A. merged scale the basic pay is Rs.18000/-.
2. You will be paid D.A. of Rs.27180/-, HRA of Rs.2700/-, CCA of Rs.240/- and other allowances of Rs.51,880/-. Thus, you will be paid Gross Salary of Rs.1,00,000/- PM.
3. You cannot leave the college service during an ongoing semester since it leads to dislocation in class work and disruption in service to the students.
4. If you, however, wish to leave the college service, you may do so during the end of the ongoing semester by giving one month notice period. Otherwise, you will have to serve three months notice or pay amount in lieu thereof.
5. Your service conditions will be governed by the Rules and Regulations of the Institute, as amended, from time to time.
6. Your appointment is subject to ratification by duly constituted by Selection Committee and approved by JNTUH. If you are selected, your appointment is valid up to the end of the academic year 2017-18 which is extendable on mutual agreement.
7. Your appointment can be terminated any time with three months notice during ongoing semester, otherwise one month notice during the end of the semester on either side.
8. You have to submit attested photocopies of your original certificates of qualifications and experience for record in our office.
9. You will have to deposit your original certificates of all your qualifications with the institute since it is experienced by the institute that some teachers have left the institution without giving any notice and without clearing the dues in library or elsewhere. This irregularity disrupts the academic and administrative functioning of the institution. In case you are not agreeable to this, you are required to deposit one-month salary with the institute, which is recoverable from your salary in four monthly installments from the date of your joining the institute. Entire deposit shall be paid back to you if you leave the college with requisite notice and after clearing all the dues payable.
10. You are to give all your data in the format of AICTE / JNTUH which is enclosed herewith for our record.
11. You are required to report to duty to Principal, Sreenidhi Institute of Science and Technology and submit the joining report through the Head of the Department.

To
Mr. Y. Sreenivasulu.


(Dr.K.T.MAHHE)
SECRETARY

ACKNOWLEDGEMENT OF APPOINTMENT ORDER

I, the undersigned, hereby acknowledge the appointment order dated 22/02/2018 and further submit that I understood the conditions mentioned in the appointment order and would abide by the same.

Signature

To,
Mr. Y. Sreenivasulu.
Cc:
1. Principal
2. Concerned HOD
3. Accounts Officer
4. Personal File