



# Arasu Engineering College

(Approved by AICTE & Affiliated to Anna University)

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**R. Thirunavukkarasu, M.A.,**  
Founder-Chairman

Est./EEE /2009/011

June 7, 2010

Mr A.Balasubramanian  
5/50. South Street  
Melankuli (Post)  
Ariyalur ( Dist) -612 903

Dear Sir,

**Sub. : Appointment order for the post of Asst Professor in the Department of Electrical and Electronics Engineering - Reg.**

With reference to your application and the subsequent interview you had with us on 07.06.2010, we are pleased to appoint you, for the post of Assistant Professor in the Department of **Electrical and Electronics Engineering** in this institution.

You are required to convey your acceptance immediately, and join duty **on or before 14.06.2010.**

You will be on probation for a period of 2 (two) years from the date of joining. In this connection, you will have to give an undertaking in your joining report, to the effect that you will work in this institution as a faculty, for a minimum period of 2 (two) years without break.

You will not be permitted to leave the institution in the middle of the academic year, unless you are sponsored by the institution for higher studies etc. You will be relieved, on request, only at the end of the academic year. However, even for leaving the institution at the end of the academic year, you are required to give three-month notice (in the month of March) or three month salary.

Further you are requested to submit the following original certificates/documents.

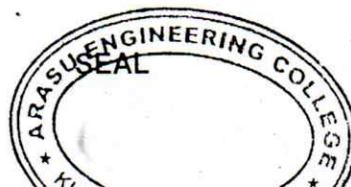
- B.E./ M.E. Provisional / Degree Certificate
- Community Certificate – for statistical purpose
- T.C. from last institution
- 10<sup>th</sup> Mark Sheet – Age Proof
- Experience Certificate

**Note:** As per AICTE and University norms, even though the minimum eligibility is a UG degree, the desirable eligibility is PG degree in relevant discipline. Accordingly, you are required to give an undertaking to the effect that you would complete your PG degree within Three years.

The receipt of the appointment order may be acknowledged and the acceptance letter be sent by return of post.

Copy to:

1. Principal.
2. Establishment Section.



*R. Thirunavukkarasu*  
CHAIRMAN