



emami limited

April 1<sup>st</sup>, 2025

**Mr. Arun Kumar L**

Employee Code : 90006852  
Department : Sales CCD  
Location : Hyderabad

**Sub: Release Letter**

Dear Mr. Arun Kumar,

With reference to your resignation letter dated 16<sup>th</sup> October, 2024 we hereby, enclose your full & final settlement.

Please find enclosed herewith the payment transfer advice towards your Full & Final settlement thru NEFT to your A/c for Rs.13, 181 (Rupees Thirteen Thousand One Hundred and Eighty One Only)

We hereby release you from the services of the company based on the satisfactory completion of your Full & Final clearance.

Thanking you,

Yours faithfully,

A handwritten signature in black ink, appearing to read "Biplob".

**Biplob Banerjee**

**Chief Human Resource Officer**

regd. office: 687 anandapur e. m. bypass kolkata 700107 india  
phone: 91 33 6613 6264 tele fax: 91 33 6613 6600 e-mail: contact@emamigroup.com website: www.emamiltd.in  
CIN: L63993WB1983PLC036030



26<sup>th</sup> November 2021

Arun Kumar L  
myRB ID: 831614  
Sales  
South Region

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Arun Kumar L** was employed with **Reckitt Benckiser (India) Private Limited** from **July 01, 2019**, till **April 19, 2021**.

At the time of leaving the company, **He** was designated as **TSI Bangalore** and was based out of **South Region**.

We wish **him** all the best for **his** future endeavors.

Yours faithfully,  
For **Reckitt Benckiser (India) Private Limited**

**Aparna Gautam**  
Lead – HR operations

**Reckitt Benckiser (India) Private Limited**  
DLF Cyber Park, 6th & 7th Floor (Tower C),  
405 B, Udyog Vihar Phase III, Sector 20, Gurugram.  
Pin Code `: 122016

T: **+91 124 4028000**



# PARLE BISCUITS PVT. LTD.

29<sup>th</sup> July 2019

TO WHOMSOEVER IT MAY CONCERN

Relieving cum Experience Letter

This is to certify that **Mr. Arun Kumar L (6167)** was a bonafide employee of our organization from **6<sup>th</sup> April 2016** to **30<sup>th</sup> June 2019**.

The last position at the time of resignation held by him was **Senior Sales Officer** based at **Banglore** headquarter.

We wish him all the best in his future endeavors.

For PARLE BISCUITS PVT. LTD.

**RAJEEV SELOT**  
Authorized Signatory

CC: ZSO – South  
Corporate HR

REGISTERED & CORPORATE OFFICE	PHONE	FAX	CIN
NORTH END CROSSING, VILE PARLE EAST, MUMBAI - 400 057, INDIA.	91 - 22 - 6713 0300	91 - 22 - 8691 6927	U15412MH1974PTC017797



4 December 2014

Mr. Arun Kumar L  
Emp Id No 4213  
Area Head  
R M Nagar

Dear Arun,

**Sub: Relieving Letter cum Service Certificate**

This has reference to your resignation letter from the post of "Area Head"

Your resignation has been accepted and you stand relieved from the services of the company as at the closing hours of office on November 22, 2014.

It is also certified that you were employed with Janalakshmi Financial Services Pvt. Ltd., from July 1, 2013 to November 22, 2014 as "Area Head"

We wish you all success in your future endeavors.

Yours truly,

**For Janalakshmi Financial Services Pvt. Ltd,**

**Manish Sharma**  
Head - HR Operations