

ARUNDATHI INSTITUTE OF MEDICAL SCIENCES

Survey No. 444, Dundigal (V), Gandimaisamma (M), Medchal-Malkajgiri Dist.,
HMDA Hyderabad – 500043. T.S

AIMS/ADMIN/HR/2025/0222

Date: 12-05-2025

To
Ms. Amoli,
Assistant Professor,
Dept. of Skills & Simulation lab/Dept. of Forensic Medicine/ Para Medical Courses.

APPOINTMENT ORDER

This has a reference to your application and subsequently interview & personal discussion, we are pleased to inform you that, you are hereby appointed as “Assistant Professor” in the Department of “Skills & Simulation lab/ Dept. of Forensic Medicine/ Para Medical Courses” of our Institute, as per the following Terms & Conditions.

Terms & Conditions:

1. This appointment order is effective from the date of your joining our institute.
2. You will be placed on probation for a period of one year. During this if your work and conduct is not satisfactory, you will be terminated without giving any reason. For which no notice pay or notice period is required.
3. After Satisfactory Completion of Probation period, you may be regularized in service.
4. You will be paid as per KMR Educational society Norms.
5. You will have to give your daily work report to the Dean/ Management.
6. Your future Increments or promotions or any other salary increase shall be based on merit considering your periodic and consistent overall performance under purview of Dean and Management.
7. The Payment of your salary shall be subject to deduction of income tax as per income tax act 1961.
8. You will be required to submit the documents for verification by the Dean and a Set of Xerox Copies.
9. You will be reporting to the Head of the Department and He/ she shall be assigning you the duties and your Area of work.
10. You shall abide by the service rules of this institute in force from time to time and shall maintain the secrecy of documents and information entrusted to you from time to time
11. In case you want to leave the institute for any reason, you may do so after giving three months prior notice in writing (through Proper Channel) to the institution after probation period.
12. In case you want to leave institute immediately a sum of 3 months salary to be paid as penalty to get relieved.
13. No relieving will be issued before and after 3 months of NMC inspection.

In case the above terms and conditions are acceptable to you, please return the duplicate copy of this letter of appointment after your signature for our records.

Signature:

Date:


DEAN