



ADMINISTRATIVE MANAGEMENT COLLEGE



Affiliated to Bangalore University, Approved by AICTE, Govt. of India
Recognised by Govt. of Karnataka, Approved by AICTE, New Delhi.
Accredited by NAAC (Cycle I)

AMC : 004

Offer Letter

17th July 2024

To,
Mr. Javeed Pasha,
24#211, 5th Cross,
Kumar Swamy Layout,
Near Gaana Residency,
Bangalore

Dear Sir,

Based on the recommendations of the Selection Committee of Paramahansa Foundation Trust (PFT), I am pleased to inform that you are selected for the post of Assistant Professor in the Department of Computer Applications, Administrative Management College, Bengaluru.

You are requested to report to duty on or before 22nd July 2024.

By accepting this offer, you agree that throughout your appointment, you will observe all policies and practices governing the conduct of our service and employment.

Your probation period will be for one year starting from the date of your joining. However, this period can be extended based on the individual's performance, and at the discretion of the management. Your performance will be reviewed every 06 months.

Please acknowledge the receipt of this letter along with your consent indicating you will work six days a week from College Campus as per directions from Institution Management.

You shall submit copies of Original Marks/Grade Cards, Certificates, PAN Card, Aadhar Card, Address Proof (if it is different from the Aadhar Card), Relieving Letter, Last three months Pay Slip from the previous employer and relieving letter from current / previous employer.

You are required to complete pre-joining formalities within ten working days from the date of the Offer. You shall carry all the originals at the time of reporting to duty for due verification by the office of the Human Resource / Principal while coming for pre-joining formalities.

Thanking you.

AMC
EDUCATION

Rahul Kalluri
Executive Vice President
Paramahansa Foundation Trust

Copy to:

1. PS to Chairman, PFT
2. Principal, AMC
3. HOD of MCA Dept
4. Human Resource Dept
5. Accounts Dept