



DEPARTMENT OF CHEMICAL ENGINEERING
A.C.TECH CAMPUS
ANNA UNIVERSITY
CHENNAI - 600 025, INDIA

Dr. K V RADHA
Professor and Head

Email: hodchemical@annauniv.edu
Phone: +91 (044) 2235 9102

29.01.2025

Sir,

Sub: Contract Engagement of Mr. Nandhakumar S as Project Assistant CMRG sponsored research project - Orders issued- reg

Ref: (i) Minutes of the Expert Committee Meeting, Dated: 29.01.2025

(ii) CSRC Sanction Proceedings No. 4406/CSRC-2/TNPFTS/2024, Dated: 27.11.2024

(iii) DoTE Sanction Proceedings No. CMRG/37491/H3/2022/001, Dated: 24.09.2024

Based on the recommendations made by the interview panel members, **Mr. Nandhakumar S** is engaged as Project Assistant in the CMRG sponsored research project entitled "Next Generation Nanostructured Bio Based Smart Material For Food Packaging: A Waste to Sustainable Wealth Approach" under Dr.V.Sivakumar on contract basis, with a consolidated assistantship of Rs.25,000/- per month. (Rupees Twenty Five Thousand Only) for a period of six months from the date of joining, which may be extended for up to three years or until the completion of the project, under the terms and conditions enclosed in the annexure.

Mr. Nandhakumar S is directed to join duty on or before 03/02/2025 by reporting to the Head, Department of Chemical Engineering.

Mr. Nandhakumar S is directed to sign the duplicate copy of the order for accepting the terms and condition of the contract and forward the same to the Principal Investigator.

Handwritten signature
29/1/25

Head of the Department
PROFESSOR AND HEAD
Department of Chemical Engineering
Department of Chemical Engineering
Alagappa College of Technology
Anna University, Chennai-600 025

Encl: Annexure

To:

Mr. Nandhakumar S,
1/247, North Street, Chinnakamanpatti (PO), Sattur (Tk), Virudhunagar (Dt)-626189

Copy to:

1. Dr. V. Sivakumar, Principal Investigator, Department of Chemical Engineering, ACT Campus, Anna University, Chennai-600 025.
2. The Head, Department of Chemical Engineering, Alagappa College of Technology, Anna University, Chennai-600 025.
3. The Director, CSRC, Anna University, Chennai-600 025.

ANNEXURE

1. The project engagement is on a purely temporary basis for the period of six months from the date of joining and is liable to be terminated at any time without assigning any reason thereof.
2. The project engagement shall not confer any right or privilege for a regular appointment in the University.
3. The Appointee is entitled for leave privileges as under.
 - a. All closed holidays of the University
 - b. 12 days in a calendar year or proportionate days thereof. Leave should not be granted for more than 10 days at a stretch including holidays.
 - c. Un-expired leave shall not be carried forward from one calendar year to the next.
 - d. No encashment of leave is permissible.
4. Any loss caused to the university due to any act of omission on the part of appointee shall be detected from the monthly- consolidated pay, after notice.
5. The appointee will be posted at any place of the project site, at the discretion of the Principal Investigator.
6. The Appointee is entitled for TA/DA on travels undertaken by him as per rules.
7. The nature of the work duties shall be such as assigned from time to time by the Principal Investigator and authorities of the Anna University.
8. This Contract may be renewed at the sole discretion of the University Nominees for such period as he may think fit necessary depending upon the continuance of the project for a further period.
9. On the expiry of the contract of efflux of time, or earlier, determined as aforesaid, the appointee shall handover all materials, records, documents in his possession/ custody to such person/officer of the University nominated.
10. The Assistantship is purely temporary and is subject to renewal of CMRG Sanction.
11. Assistantship will be paid as per the latest rules and guidelines of the CMRG.
12. The position is purely Contractual and temporary in nature and will cease automatically as soon as the project is over or terminated.

[Handwritten Signature]
29/11/25

Head of the Department
Department of Chemical Engineering

PROFESSOR AND HEAD
Department of Chemical Engineering
Alagappa College of Technology
Anna University, Chennai-600 025