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Kerala

Director (Research and Development)
Kalasalingam Academy of Research and Education
Anand Nagar, Krishnankoil-626126
Tamil Nadu

SUB: UNDERTAKING LETTER FOR TRANSFER CERTIFICATE

Mam,

I am not able to produce the Transfer Certificate at the moment as i have not collected the same from the respective college. Presently I am on Maternity Leave which has been an issue for me to travel to the college in the present situation. I assure you that I will produce the same within two months duration. Please consider this request.

Thanking You.

Asha Susan John.

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